

**2025 IMMERSIVE PROGRAMMES
POLICY FOR REFUNDS, TRACK MODIFICATION AND WITHDRAWAL**

TUITION FEES

Standard Refund Policy

In order to withdraw from the programme, students must inform the Summer School team by email at summer.school@sciencespo.fr, and must receive written acknowledgement of their withdrawal request.

The application fees (50 €) are non-refundable.

Should a student withdraw from the programme, tuition fees will be refunded in accordance with the terms outlined below.

Date of withdrawal	Tuition fee refund (%)
45 or more days prior to the start of the session	90%
44-31 days prior to the start of the session	50%
30 days or less prior to the start of the session	No refund

The official start of each session is Orientation Day, and not the first day of class.

- All refunds are made in Euros. Sciences Po cannot refund any shortfalls due to exchange rate fluctuations.
- All refunds are made via bank transfer. Any transaction fees will be deducted from the amount to be refunded.

Standard Credit Policy

In the event of serious illness (unrelated to a pandemic) or visa refusal (unrelated to a pandemic travel restrictions), a student may request a credit for 100% of their tuition fees instead of a refund. The Summer School team will evaluate the request for a tuition fee credit upon receipt of verifiable documentation. If the credit is granted, it may only be used for the following summer. The Summer School cannot guarantee the availability of courses from one session to the next.

If a student does not receive their Schengen visa in time, they will have to prove that the visa request was submitted to the French consulate at least 2 months prior to the start of the programme.

Tracks list

In May 2025, the Summer School offers two on-site tracks as part of its immersive programmes:

- EU Environmental Policy in Action: Institutions, Geopolitics & Policy-Making
- Understanding Luxury: The Cultural Approach

PANDEMIC-SPECIFIC PROVISIONS

Before the start of the programme

If a student cannot travel to France due to government-imposed travel restrictions linked to a pandemic (imposed by France or another country), they will have the following options:

- Receive a 100% refund of their tuition fees
- Receive a credit for 100% of their tuition fees for the following summer

The Summer School will evaluate the request to benefit from the pandemic-specific provisions upon receipt of verifiable documentation. The Summer School cannot refund any travel, accommodation, visa, or other fees undertaken by a student.

During and after the programme

During the programme, participants must comply with the health regulations in effect in France, including isolation or any other protocols required at the time of the program. Participants will be responsible for any additional costs related to health expenses, accommodation, transportation, etc.

The Summer School assumes no responsibility for students after the programme concludes.

COURSE CANCELLATION

In the event that the Summer School is obliged to cancel a track, registered students will have the option to:

- Transfer to another track (depending on availability).
- Receive a 100% refund of the tuition fees of the cancelled track.
- Receive a 100% credit of the tuition fees of the cancelled track to be used either for the following “Immersive programme”, or a course of the 2025 University programme.

ACCOMMODATION FEES

Optional fees regarding accommodation via **Atome My French Homestay** are not managed by the Summer School. Any cancelations and/or refunds are managed directly by **Atome My French Homestay**.

MODIFICATION OF CLASS REGISTRATION

Registration in a course (core, elective or workshop) is considered definitive.

However, a student may submit a written request by email to summer.school@sciencespo.fr to change their track until the start of the session. The Summer School team will consider such a request depending on availability in the requested class as well as the academic coherence of the request.