

**2025 UNIVERSITY PROGRAMME
POLICY FOR REFUNDS, COURSE MODIFICATION AND WITHDRAWAL**

TUITION FEES

Standard Refund Policy

In order to withdraw from the programme, students must inform the Summer School team by email at summer.school@sciencespo.fr, and must receive written acknowledgement of their withdrawal request.

The application fees (50 €) and deposit fees (600 €) are non-refundable.

Should a student withdraw from the programme, tuition fees will be refunded in accordance with the terms outlined below.

Date of withdrawal	Tuition fee refund (%)
45 or more days prior to the start of the session	90%
44-31 days prior to the start of the session	50%
30 days or less prior to the start of the session	No refund

The official start of each session is Orientation Day, and not the first day of class.

- All refunds are made in Euros. Sciences Po cannot refund any shortfalls due to exchange rate fluctuations.
- All refunds are made via bank transfer. Any transaction fees will be deducted from the amount to be refunded.

Standard Credit Policy

In the event of serious illness (unrelated to a pandemic) or visa refusal (unrelated to a pandemic travel restrictions), a student may request a credit for 100% of their tuition fees instead of a refund. The Summer School team will evaluate the request for a tuition fee credit upon receipt of verifiable documentation. If the credit is granted, it may only be used for the following summer. The Summer School cannot guarantee the availability of courses from one session to the next.

If a student does not receive their Schengen visa in time, they will have to prove that the visa request was submitted to the French consulate at least 2 months prior to the start of the programme.

Course list

In June and July 2025, the Summer School plans to offer the French language track courses on campus, and some Social Sciences track courses on campus whilst others will be held online. All elective courses will be offered on campus.

- **June and July sessions (on campus):** French language track
- **June Session (on campus) – Social Sciences track:**
 - Politics & Internet ;
 - Tackling Inequalities and Social Risks : A Global Perspective;
 - World Politics ;
 - Diplomacy in Times of Global Crises: Theory and Practice

- **July session (on campus) – Social Sciences track:**
 - Economics of Conflict;
 - The European Equation: Europe in a Globalizing World
 - The Age of Economists: Globalization, Growth and Inequalities
 - Racism, Identity and Diversity: Comparative Perspective
 - Sustainable Development and Climate Action: Global Challenges and Policy Options
 - Contemporary Challenges to Democracy
 - Human Rights Advocacy
 - Human Security
 - A Rising Invisible Majority? Capital, Labour, and the Welfare State in Contemporary Political Economy

- **June and July sessions (on campus):** Elective courses
 - Paris and War: from history to memory (June);
 - The History of France through Parisian Footprints (July);
 - Methods: Using Data, Academic Writing and Public Speaking (July)

PANDEMIC-SPECIFIC PROVISIONS

Before the start of the programme

If a student cannot travel to France due to government-imposed travel restrictions linked to a pandemic (imposed by France or another country), they will have the following options:

- Receive a 100% refund of their tuition fees
- Receive a credit for 100% of their tuition fees for the following summer

The Summer School will evaluate the request to benefit from the pandemic-specific provisions upon receipt of verifiable documentation. The Summer School cannot refund any travel, accommodation, visa, or other fees undertaken by a student.

During and after the programme

Should a student test positive for Covid-19 during the programme, they must comply with the French health regulations in vigour at that time, including self-isolation and other requirements. Participants are responsible for any additional costs related to healthcare, accommodation, travel, etc.

During the programme, participants must comply with the health regulations in effect in France, including isolation or any other protocols required at the time of the program. Participants will be responsible for any additional costs related to health expenses, accommodation, transportation, etc.

The Summer School assumes no responsibility for students after the programme concludes.

COURSE CANCELLATION

In the event that the Summer School is obliged to cancel a core course or an elective course, registered students will have the option to:

- Transfer to another course (depending on availability).
- Receive a 100% refund of the tuition fees of the cancelled course.
- Receive a 100% credit of the tuition fees of the cancelled course for the following summer.

OPTIONAL FEES

Accommodation Fees

Refunds for accommodation fees **at the CIUP** are handled separately from tuition fees. Students who wish to cancel their housing reservation **at the CIUP** must inform the Summer School team by writing to summer.school@sciencespo.fr and must receive written acknowledgement of their cancellation. Accommodation reserved through the Summer School will be refunded according to the terms established below.

Date of Withdrawal	Accommodation fees refund (%)
60+ days prior to the check-in date	100%
59-46 days prior to the check-in date	50%
45 days or less prior to the check-in date	No refund

Please note that the check-in date varies according to the accommodation options. Check-in dates for all housing options are listed on the [Accommodation](#) page.

- All refunds are made in Euros. Sciences Po cannot refund any shortfalls due to exchange rate fluctuations.
- All refunds will be made via bank transfer. Any bank transfer fees will be deducted from the amount to be refunded.

Please note that **Pandemic Provisions for Tuition Refunds** do not apply to accommodation fees. If a student is unable to attend the on-campus programme for any reason, the standard housing refund calendar applies.

The Summer School does not offer credit for accommodation fees.

The Summer School declines all responsibility for the accommodation fees paid to **Atome My**

French Homestay. Any cancellation or reimbursement will be handled directly through **Atome My French Homestay**.

Activities

Payment for in-person activities must be made exclusively by credit or bank card on the Summer School's application platform. All payments for optional activities are non-refundable.

MODIFICATION OF CLASS REGISTRATION

Registration in a course is considered definitive, except for students in a French Language class whose final level will be determined by a placement test at the start of the session.

However, a student may submit a written request by email to summer.school@sciencespo.fr to change their course (core or elective) up until the start of the session. The Summer School team will consider such a request depending on availability in the requested class as well as the academic coherence of the request.

Students can register for an elective course up until the start of the session, subject to availability in the courses.

After the start of the session, it is no longer possible to change core courses, except for students in the French Language track who may request to change levels. All such requests must be made by the end of the second French language class at the latest, and must be validated by the professors of both the initial and new levels.

After the start of the session, it is no longer possible to change elective courses. Should a student wish to withdraw from an elective course, they must submit a written request by email to summer.school@sciencespo.fr before the second class. If the withdrawal request is submitted in time, the course will be removed from their academic transcript. After the second class, the course will appear on their academic transcript with the specification "In Default". No refunds will be granted for withdrawals from an elective course after the start of the session.